

RCCS FAQs: 8. The Library

Where is the school Library

The Library is on the first floor in the English corridor next to the school hall (R3).

When is the Library open?

The Library is open at lunchtimes from 1.45 – 2.15 pm each day. It is also used by teachers for lessons at certain times.

Who can come into the Library?

Everyone is welcome to use the library- pupils and staff.

Do pupils/staff need a pass or a card to use the Library?

No.

What can pupils do in the Library at lunchtimes?

They can read books and magazines, do puzzle books, play board/card games, draw and colour, borrow books, do homework/coursework. We have good computers and a printer and people are here who can give help if needed.

How many books can be borrowed?

Pupils may borrow two books at a time.

How long can they be kept for?

For two weeks. They then need to be returned, but if pupils wish to keep the book for longer, they need to tell us and we will renew it for another two weeks.

Are there any specific rules in the Library?

Pupils may not eat or drink in the Library. Mobile phones, ipods and mp3s electronic games etc are not to be used. Classroom rules apply, so coats should be removed.

Are there times when the Library is closed?

Yes, when it is being used for other purposes such as exams. Form tutors let pupils know if this is the case.

Who is in charge of the Library and who should I ask if I'd like to help?

Mrs Twiddy runs the Library. If pupils have any questions or would like to get involved by helping they'll find her there most lunchtimes!

