



# VACANCY

# IT Technician

**Required ASAP**

**Scale: G4 (12-17)**

**37 hrs pw, term time only, permanent**

**Working under the supervision of the Lead Teacher of IT, the successful candidate will coordinate the use of practical resources and facilities and provide assistance in meeting the needs of the DCF and the IT and Computer Science curriculum at Key Stages 3 and 4. S/he will be expected to liaise with the teaching staff and support staff in the preparation and delivery of practical lessons to ensure an efficient and effective service.**

A generic **person specification, job description and application form** is available at our website [www.risca.org.uk](http://www.risca.org.uk)

**Please send completed applications** together with a letter of no more than two sides of A4 paper outlining your suitability for the post to the Head Teacher's PA, Mrs Jayne Pinheiro, at the school. You will need to provide details of two referees, one of whom should be your current or most recent employer

**CLOSING DATE: Noon on Monday 25<sup>th</sup> March**

This post is exempt from the Rehabilitation of Offenders Act (1974) and a comprehensive screening process will be undertaken on all applicants. This will include an enhanced check with the Disclosure and Barring Service.

We are legally obliged to ask you to provide evidence of your right to work in the UK. If you are invited to interview, you will be asked to provide appropriate documents such as your full birth certificate/passport/work permit in accordance with the Asylum and Immigration Act 1996.

**John Kendall  
Head Teacher  
13th March 2019**