

JOB DESCRIPTION

TEACHER OF ENGLISH

The appointment is subject to the current conditions of employment for Pre Threshold teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and other current legislation.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

General Description of the Post

To carry out the following professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Headteacher.

PUPIL PROGRESS

- Identifying clear teaching objectives and specifying how they will be taught and assessed
- Setting appropriate and demanding expectations
- Setting clear targets, building on prior attainment
- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- Mark and monitor pupils' work and set targets for progress
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving

PROFESSIONAL PRACTICE

- Identifying SEN or very able pupils
- Provide clear structures for lessons maintaining pace, motivation and challenge
- Make effective use of assessment and ensure coverage of programmes of study
- Ensure effective teaching and best use of available time
- Monitor and intervene to ensure sound learning and discipline
- Use a variety of teaching methods to:
 - I. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - II. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
 - III. select appropriate learning resources and develop study skills through library, ICT and other resources;

- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Evaluate their own teaching critically to improve effectiveness
- Prepare and present informative reports to parents
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct

SCHOOL ETHOS AND PRIORITIES

- Operate at all times within stated policies and practices of the school
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to co-ordinate the management of the school
- Take responsibility for their own professional development and duties in relation to school policies and practices
- Liaise effectively with parents and governors
- Take on any additional responsibilities which might from time to time be determined

Accountability

Principal Teacher (English)

All staff may be expected to undertake a stated or published period of duty. This duty may be extended upon reasonable request of the Headteacher or senior member of staff in situations where the health, safety or well-being of pupils is of concern

PERSON SPECIFICATION

TEACHER OF ENGLISH

Essential

- Have Qualified Teacher Status and appropriate qualifications in English (degree or equivalent)
- Hold and implement values and beliefs that are consistent with the vision, aims and objectives of Risca Community Comprehensive School.
- Be a highly effective practitioner, with a proven track record of raising standards **OR** to be able to show this potential as an NQT
- Be able to plan for individual educational needs and to effectively differentiate learning.
- Have knowledge and understanding of the English curriculum and assessment issues for pupils
- Be up to date with the recent and proposed changes in Wales with regard to the teaching of English and Literacy
- Be a team player and subscribe to the ethos of the RCCS Leadership Charter (see our website).
- Be able to inspire, motivate, and empower pupils
- Be committed to working collaboratively with parents/carers and other agencies and professionals.
- Have a secure knowledge of the LNF, specifically in the area of Literacy
- Have a clear understanding of how data can be used to raise standards
- Show commitment to inclusion and equal opportunities.
- Be a skilled ICT user.

Desirable

- Be ambitious for promotion
- Have experience of teaching children and young people with Autistic Spectrum Disorder
- Have experience of teaching KS3 History